



Handelskammer
Hamburg

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To Whom It May Concern

Ms Anne C. Beese worked as a P.A. for the International Department of the Hamburg Chamber of Commerce from January to June 2006.

Ms Beese has been well-known to the Hamburg Chamber of Commerce for many years for providing office management and secretarial services on a freelance basis.

Ms Beese was a valuable help in planning and organising numerous events at the International Department which is primarily focused on initiating and fostering economic relationships with foreign businesses and also maintains strong ties to business partners from politics and bilateral pressure groups. She also did an excellent job managing the daily operational business and performed very well under pressure.

Above all we benefited here from her organisational skills and her excellent command of foreign languages. Using her extensive professional experience, Ms Beese also contributed valuable ideas on how to optimize work flows within the International Department and has been of great support restructuring the secretary's office and the Head of Department's office.

Her professional conduct towards top-level customers and international guests of foreign delegations always impressed us.

We appreciated Ms Beese as a very committed, conscientious, friendly and helpful employee and colleague.

We would be pleased to work with her again in the future and can highly recommend her services.

Hamburg Chamber of Commerce
International Department

Corinna Nienstedt
Director

